



# City of Elgin

Dr. Martin Luther King, Jr. Holiday Committee  
150 Dexter Ct.  
Elgin, Illinois 60120



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## 35th Annual Dr. Martin Luther King Jr. Celebration

### An Invitation to Exhibit

October 9, 2019

Greetings,

It's that time of year again. We are preparing for our 35th Annual Reverend Dr. Martin Luther King, Jr. Celebration and are looking for exhibitors to participate at the Annual Prayer Breakfast which occurs on Saturday, January 18<sup>th</sup> in the **Elgin Community College** and at the Youth Leadership Conference which occurs on Monday, January 20<sup>th</sup> **held at the Centre in Elgin**. Exhibitors are welcome for either day or both days. **The Prayer Breakfast begins at 8:30 am. Doors will open for vendors at 7:30 AM. The Youth Conference begins at 12:00 PM.**

The exhibitor fee will be \$40/day or \$70/both days. Exhibitor fees will be applied toward the MLK Scholarship Fund. All exhibitors will be featured in the program. Each exhibitor must complete and submit the attached Exhibitor Agreement with payment to the City of Elgin, **Attention: MLK Celebration Committee, 150 Dexter Court, IL 60120 by December 27, 2019. Checks must be made payable to The City of Elgin.**

Thank you for your interest in, and support of, the annual Dr. Martin Luther King Jr. Celebration Program. Should you have any questions or need further information, please contact me at 224-806-6951.

Regards,

*Janice Hare*

Chairperson  
2020 Dr. Martin Luther King, Jr. Celebration Committee

**EXHIBITOR'S AGREEMENT**  
**2020 Dr. Martin Luther King Day Programs**  
**City of Elgin**

Please fill in all applicable blanks

**Exhibitor's Name:** \_\_\_\_\_

**Business Name:** \_\_\_\_\_

**City, State, Zip:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_ **Email Address:** \_\_\_\_\_

**Type of exhibit(s):** \_\_\_\_\_

**I Will Set-Up on Saturday, January 18<sup>th</sup>      Yes \_\_\_\_\_**

**I Will Set-Up on Monday, January 20<sup>th</sup>      Yes \_\_\_\_\_**

**\*Set up will commence at 7:30 am on Saturday and 11:00 AM on Monday.**

**I AGREE BY THIS APPLICATION** to exhibit in booth(s)/tables provided at the Dr. Martin Luther King day programs to be held in the City of Elgin January 18th and January 20, 2020.

**EXHIBITOR AGREES TO FOLLOW RULES AND CONDITIONS** of the organizers (listed below). The signature below indicates the exhibitor accepts and agrees to abide by each and all of the Rules and Conditions.

**EXHIBITOR AGREES TO HOLD HARMLESS** the Dr. Martin Luther King Celebration Committee, The Elgin Community College, The City of Elgin, The Human Relations Commission and volunteers, and indemnify the City of Elgin et al, from any and all liability, loss or damage which my result from claims, demands, costs, or judgment against the City of Elgin et al. arising out of Exhibitor's use of space booth/table set-up, food served, the actions or omissions to act by Exhibitor and/or Exhibitor's employees/helpers, agents, or representatives, or any other cause which may be related to Exhibitor's use of space pursuant to this Agreement. Exhibitor agrees to exhibit at his/her own risk. The organizers of the MLK events and volunteers shall not be responsible for any injury or loss that may arise or come to the Exhibitor or their employees/helpers for any cause whatsoever while the premises are being occupied under this Agreement.

**EXHIBITOR AGREES TO ACCEPT BOOTH(S) ASSIGNED** to them by the representatives of the Dr. Martin Luther King celebration committee. This signed Agreement along with payment must be sent to the MLK Committee by **December 27, 2019**. Confirmation of reservation will be returned to each Exhibitor within a reasonable amount of time following receipt of the Agreement and the check.

This ***Exhibitor's Agreement and registration fee*** must be sent prior to December 27, 2019 to the:  
City of Elgin

Dr. Martin Luther King Jr. Celebration Committee  
Attn: MLK Celebration Committee  
150 Dexter Court  
Elgin, IL 60120  
FAX: 847-931-5906  
Email: [mlk@cityofelgin.org](mailto:mlk@cityofelgin.org)

**EXHIBITOR'S SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_